

CURRICULA VITAE

Family Name	SAKTHAVEEPICHAKUL
First Name	AUNYANIKAR
Nationality	THAI
Date of Birth	28 December 1972
Education	Bachelor of Accounting, 2000, Sukhothaimathirath Open University, Thailand
Languages	Thai – Mother Tongue English – Good Command in Verbal and Fair in Written Communication
License or Profession	Membership of Federation of Accounting Professions (No. 90101663)
Present Position	Accountant, Administration and Human Resources Management

Experience Record:

1998 to Present

ALFA GEOTECH COMPANY LIMITED

Thailand

Accountants, responsible for all accounting system control, including financial, preparation for monthly account with CD Organization software, tax control and closing balance sheet such as:

- Preparation of payment voucher, journal voucher and related documents.
- Analyzing and reconcile banking related accounting records of financial statements.
- Reconciliation of receivable and payable account.
- Preparation and submission of purchase order, invoice and receipt to national and international clients.
- Preparation of monthly general ledger & financial statement and their accuracy in comprehensiveness manner.
- Verification of accounting balance and supporting detail for monthly accounting closing.
- Preparation of all taxation related documents such as VAT (input output tax), withholding tax, corporate income tax, personal income tax, import tax, duty stamp etc.

- Coordination with external auditor and revenue department officer.
- Preparation of document for Social security fund.
- Preparation of document for import and export goods.
- Preparation of document for renewal visa and work permit.

1996 to 1998

WESTERN ENGINEERING COMPANY LIMITED

Thailand

Assistant Accountant, responsible for input tax and output tax, General Ledgering (GL) recording and preparation of Account Receivable (AR).

Seminar and Training

•Special Training Program, Tax Management Strategies #25-2012 (Period of 10 days)

- Personal Income Tax
- Corporate Income Tax
- Withholding Tax
- Value Added Tax
- Tax Planning
- Double Taxation Agreement

•Tips to Manager, Finance and Accounting Professional 2013 (Period of 4 days)